



Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

19 July 2024

DIVISION MEMORANDUM

No. 513 s.2024

**SPECIAL MEETING OF LIBRARY HUBS IN-CHARGE
FOR THE SY 2024-2025 OPENING**

TO:

Assistant Schools Division Superintendent
Chief, Curriculum and Teaching Division
Curriculum and Teaching Division Personnel
Public Elementary and Secondary School Heads
This Division

1. With the opening of School Year 2024-2025, Library Hubs In-Charge are hereby directed to convene on July 24, 2024, at 1:00 in the afternoon at Cugman Library Hub.
2. The following personnel shall attend the meeting:

Lanie M. Signo
Grace S. Patcho
Marichu Reyes
Hirojim S. Enero
3. Service credits or compensatory time-off (CTO) shall be granted for working days that will fall on holidays or weekends in accordance with the CSC and DBM Joint Circular No. 2, s. 2004.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
5. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCES LIBRARY

RAL-/DM- special meeting of library hubs in-charge for the SY 2024-25 opening
July 19, 2024



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